

FOUNTAIN OF THE SUN

**SENIOR SLOW PITCH SOFTBALL CLUB
GOVERNING BODY DOCUMENT**

April 1, 2026

Mission Statement:

The Fountain of the Sun Senior Slow Pitch Softball Club is first and foremost a volunteer program designed to provide Fountain of the Sun residents an organizational structure providing for an enjoyable slow pitch experience. To further enhance this program, players from other communities are welcome to participate based on roster availability.

Table of Contents

Governing Body Members & Assistants – (Exhibit B)	3
Definitions	3
A. Participants	3
1. Resident Players (Priority One Players)	3
2. Non-Resident Players (Priority Two Players)	3
B. Membership Fees	4
C. Player in Good Standing	4
Governing Body	4
A. Commissioner (and Assistant Commissioner)	4
B. Treasurer (and Assistant Treasurer)	4
C. Secretary	4
D. Fall League Coordinator (Fall League Coaches)	4
E. Winter League Coordinator	5
F. Spring League Coordinator (Spring League Coaches)	5
G. Managers/Coaches (Assistant Coaches)	5
H. Hamburger Lunch Coordinator	5
I. Club Membership Coordinator	5
J. Marketing/Communications Coordinator	6
K. Batting Cage Coordinator	6
L. Liaison to Activities Committee	6
M. Past Commissioner	6
Meetings & Voting	6
A. Meetings	6
B. Voting Rights / Majority Vote / Quorum / Special Governing Body Voting Rights	6
Rules & Policies	7
Article 1 – Governing Body	7
Article 2 – Registrations / Terminations	7
Article 3 – Team Assignments - Player Selection Process (Exhibit C)	7
Article 4 – Player Participation Agreement (Exhibit A)	7

Article 5 – Closed Session & Dispute Resolution	8
Article 6 – Winter Tournaments	8
Article 7 – Player Waivers	8
Article 8 – Hamburger Luncheons	8
Article 9 – Uniforms & Equipment	8
Article 10 – Player Priority to Winter Team	8
Article 11 – Code of Conduct	8
Article 12 – Don McCleary Award	9
Article 13 – Amendments	9
 EXHIBIT A – Player Participation Agreement	 10
EXHIBIT B – Governing Body Members	11
EXHIBIT C – Winter Season Player Selection Process	12
EXHIBIT D – Coach’s Duties & Responsibilities	13
ESHIBIT E – End of Year Celebration Duties & Responsibilities	14

FOUNTAIN OF THE SUN SENIOR SLOW PITCH SOFTBALL CLUB

GOVERNING BODY DOCUMENT

UPDATED: **April 1, 2026**

Governing Body Members & Assistants – (Exhibit B)

Commissioner (Tie Breaking Voting Rights)
Assistant Commissioner
Treasurer (Financial Reporting)
Assistant Treasurer
Secretary
Winter League Coordinator – Commissioner
Coach (Winter) – Flames Team (75+) (One Vote Per Team)
Coach (Winter) – Rumble Team (One Vote Per Team)
Coach (Winter) – Sparklers Team (Women Only) (One Vote Per Team)
Coach (Winter) – Sparks Team (One Vote Per Team)
Coach (Winter) – Storm Team (70+) (One Vote Per Team)
Fall League Coordinator
Fall League Coaches
Spring League Coordinator
Spring League Coaches
Marketing/Communications Coordinator
Hamburger Lunch Coordinator
Club Membership Coordinator
Batting Cage Coordinator
Liaison to Activities Committee
Past Commissioners

Definitions

A. Participants

1. Resident Players (Priority One Players)

Any ball player that owns or rents inside the Fountain of the Sun Community is considered a Resident player and will have the highest priority to be assigned to a team once they sign an annual Player Participation Agreement (Exhibit A). Only Priority One players can serve on the Governing Body.

2. Non-Resident Players (Priority Two Players)

Any ball player who does not meet the Priority One definition can join the Club if there is roster availability once they sign an annual Player Participation Agreement form (Exhibit A).

B. Membership Fees

Annual Club Membership Fee and Fees for each season of play will be determined annually by the Governing Body, typically by the April 1st meeting. Currently those fees are as follows:

Annual Club Membership Fee - \$25

Fall League Fee - \$35 Per Season

Winter League Fee - \$50 Per Season / \$25 for each additional team

Spring League Fee - \$20 Per Season

C. Player In Good Standing

A Player in “Good Standing” is a player that is current on their Fees paid and are in line with the Code of Conduct defined in Article 11.

Governing Body

A. Commissioner (and Assistant Commissioner)

Each new Commissioner will be appointed by the current Commissioner. After this selection, the new Commissioner must be affirmed by majority vote of the Coaches. The new Commissioner will serve for a term of three (3) years at which time the Commissioner will select a new Commissioner. The Commissioner will be responsible for enforcing the FOS Softball Club Rules and Regulations and maintenance of the spirit of the Club to meet its Mission Statement and Code of Conduct. The Commissioner must be annually reaffirmed by the majority vote of the Coaches, typically by the April 1st meeting. The Commissioner will chair all Governing Body meetings (or select a representative to do so). Prior to the meetings, the Commissioner will circulate a proposed meeting agenda which can be added to by the Governing Body members and Players in good standing. The Commissioner is a voting member of the Governing Body, but only when it is necessary to break a tie vote. The Commissioner may appoint an assistant for training and support purposes. The Assistant is not a member of the Governing Body.

B. Treasurer (and Assistant Treasurer)

The Treasurer will be responsible for all financial reporting including timely statements of income, expenses, and bank balances. The Treasurer will be appointed by the Commissioner and must be annually reaffirmed by the majority vote of the Coaches. The Treasurer may appoint an assistant for training and support purposes. The Assistant is not a member of the Governing Body.

C. Secretary

The Secretary will take notes and publish minutes for all Governing Body meetings. The Secretary will be appointed by the Commissioner and must be annually reaffirmed by the majority vote of the Coaches. Notable business and/or minutes of each meeting of the Governing Body will be sent by the Commissioner to all player members who are in good standing upon request.

D. Fall League Coordinator (Fall League Coaches)

The Fall League Coordinator oversees all Fall Season activities including scheduled games, fall rosters, fall coaches, fall practices, and equipment. The Fall League Coordinator will be

appointed by the Commissioner and annually affirmed by majority vote of the Coaches. The Fall League Coordinator will appoint Fall League Coaches who are not members of the Governing Body.

E. Winter League Coordinator

The Winter League Coordinator oversees all Winter Season activities. The Winter League Coordinator will be the Commissioner.

F. Spring League Coordinator (Spring League Coaches)

The Spring League Coordinator oversees all Spring Season activities including scheduled games, spring rosters, spring coaches, spring practices, and equipment. The Spring League Coordinator will be appointed by the Commissioner and annually affirmed by majority vote of the Coaches. The Spring League Coordinator is a member of the Governing Body. The Spring League Coordinator will appoint Spring League Coaches who will not be members of the Governing Body.

G. Coaches (Winter) & (Assistant Coaches)

Each Winter League Team will have a Coach or Co-Coaches who may appoint Assistant Coaches. The Coaches will be appointed by the Commissioner and annually affirmed typically at the March board meeting by majority vote of the Coaches. The Coaches serve as the primary team leader/representative responsible for all team activities. The Coaches will appoint their Assistant Coaches after being affirmed by majority vote of the Governing Body. The Coaches have one vote per Team on all Club issues. A member can only coach one team. The Assistant Coaches are not required to be Resident Players. Assistant Coaches are not members of the Governing Body. The Coaches serve as the primary contact for their players; therefore, it is expected that the Coaches will bring forward to Governing Body any topics and feedback that their players may discuss with them. The Coaches will convey to their players any notable business from Governing Body meetings in a timely manner.

H. Hamburger Lunch Coordinator (Assistant)

The Hamburger Lunch Coordinator is responsible for managing and staffing each scheduled event. The Hamburger Lunch Coordinator will be appointed annually by the Commissioner. The Hamburger Lunch Coordinator is a member of the Governing Body. The Hamburger Lunch Coordinator may appoint an assistant for training and support purposes. The Assistant is not a member of the Governing Body. The Hamburger Lunch Coordinator will provide a detailed report to the Governing Body promptly after each event.

I. Club Membership Coordinator

The Club Membership Coordinator is responsible for managing and administrating the annual Player Participation Agreements and collecting and recording/reporting on the fee collection procedures. The Club Membership Coordinator will be appointed annually by the Commissioner. The Club Membership Coordinator is a member of the Governing Body. The Club Membership Coordinator may appoint an assistant for training and support purposes. Coaches are responsible for forwarding player information to the Membership Coordinator.

J. Marketing/Communications Coordinator

The Marketing/Communications Coordinator is responsible for keeping players and FOS community informed of team activities, team standings, game schedules, and scheduled events. The Coordinator shall utilize multiple outlets such as email, text and printed and online news, newsletters, and flyers. The Marketing/Communications Coordinator will be appointed annually by the Commissioner.

K. Batting Cage Coordinator

The Batting Cage Coordinator is responsible for managing all aspects of the batting cage including scheduling, improvements, and maintenance. The Batting Cage Coordinator will be appointed annually by the Commissioner.

L. Liaison to FOS Activities Committee

The Liaison to FOS Activities Committee (AC) is responsible for representing the Club at FOS AC meetings. The Liaison shall inform the FOS AC of Softball Club schedules and events, and look for opportunities for Club involvement in community events such as 90's Birthday Party and Weekend of Fun events. The Liaison will be appointed annually by the Commissioner.

M. Past Commissioner

Past Commissioners are members of the Governing Body.

Meetings & Voting

A. Meetings

Governing Body meetings will be held at least monthly during the months of November, December, January, February, and March. All Coaches are required to attend every meeting (or appoint a representative for the meeting who will assume voting rights for that team). All meetings are open to all FOS players in good standing and these players can ask to be on the agenda for Governing Body meetings by providing the Commissioner a written request not later than 48 hours before the scheduled meeting. All regularly scheduled Governing Body meeting dates will be provided to all FOS softball players in good standing through the Communications Coordinator when they are established by the Commissioner.

B. Voting Rights / Majority Vote / Quorum / Special Governing Body Voting Rights

Each Winter Coach has one vote for any decision that relates to the Club activities. The Coaches are the only members of the Governing Body that have voting rights. The Commissioner will break any tie votes. If a Coach is unable to attend a meeting, then the Coach can appoint a team representative to have the voting rights for that Coach. A vote requires a quorum of no fewer than four Coaches. Majority vote is defined as a majority of the Coaches present who vote on a decision.

There are no "Special Governing Body Voting Rights."

Rules & Policies

Article 1 – Governing Body

All members of the Governing Body must be residents in Fountain of the Sun – that includes all Winter Coaches, Fall League Coaches, the Commissioner, the Secretary, the Treasurer, the Fall League Coordinator, the Winter League Coordinator, the Spring League Coordinator, the Spring League Coaches, the Marketing/Communications Coordinator, the Batting Cage Coordinator, the Membership Coordinator, and the Hamburger Lunch Coordinator. Any FOS softball player who is a resident of the Fountain of the Sun Community and in good standing can submit their interest in holding a position on the Governing Body to the Commissioner at any time for consideration. ***Any modification to this policy requires a recommendation by the Commissioner and a unanimous vote by all the coaches.***

Article 2 – Resignations / Terminations

Should the resignation or termination of any member of the Governing Body occur during the seasons of play, the Commissioner will appoint a replacement which would require confirmation by a majority vote by the Coaches. If the Commissioner resigns, he/she would appoint a new Commissioner which would require confirmation by a majority vote by the Coaches. Any member of the Governing Body, including the Commissioner, can be terminated at any time based on a majority vote of the Coaches. If the Commissioner is terminated, the Coaches will select a new Commissioner by majority vote of the Coaches.

Article 3 – Team Assignments – Player Selection Process (Exhibit C)

All Players in good standing will be assigned to Teams by the Commissioner and the Coaches based on age requirements, gender requirements, and skill level per Player Selection Process attached as Exhibit C. Storm and Flames players need to meet age restrictions (70+) and (75+). The Sparklers Team is a 50 and above women only team. The City of Mesa Red Mountain League is for players 50 and above. The San Tan League and the Viewpoint League are for players 55 and above. Players do not have the choice of the team they want to play on nor do teams other than the Lightning and the Sparklers have the right to recruit players to their teams. All players in good standing will be rostered on only one priority team during the Winter Season (Article 11) with no exceptions (this rule is waived during the Fall and Spring Seasons and for Winter Tournaments). Any player movement from the player's priority team during the Winter Season must be pre-approved by the Coaches. Players in good standing, with the prior approval of their priority team Coach and at the request of the other team's Coach, may roster and play on other FOS Teams during the winter season. ***The Storm and Flames teams are not considered Priority teams.*** This rule does not apply to Winter League Teams.

Article 4 – Player Participation Agreement (Exhibit A)

All players must sign a Player Participation Agreement and pay required membership fees prior to participation in league play. All players are required to follow and be subject to all rules and policies of the FOS Senior Slow Pitch Softball Club. Any player in good standing will have the right to an audience with the Governing Body at regularly scheduled meetings.

Article 5 – Closed Session & Dispute Resolution

When discussing personal issues, disputes, or disciplinary actions the Governing Body will go into Closed Session, and the meeting will then be open only to Governing Body members. Any minutes of Closed Sessions will not be published.

Article 6 – Winter Tournaments

All teams are encouraged to enter weekend tournaments during the Winter Season. The Priority Team Rule (Article 10) does not apply to weekend tournament play. As players will be wearing FOS uniforms and playing for FOS Teams, please play in the spirit of the tournament with only rostered players or players at the appropriate level of competition (i.e.: play all your rostered players and do not stack your team).

Article 7 – Player Waivers

All players will be required to sign waivers as required for their respective leagues, tournaments, and the Fountain of the Sun Association.

Article 8 – Hamburger Luncheons

The hamburger lunches are the main source of revenue to support the Club Operations. They are also a very important service to the Fountain of the Sun Community. All players are required to work all luncheons and enjoy this popular community event and the opportunity to work with their extended softball family.

Article 9 – Uniforms & Equipment

The Club will provide ball caps and softball jerseys to all players for the fall, winter, and spring league seasons. The players will provide the remainder of their uniforms. The Winter Coaches of each FOS Team will determine whether there is any specific color of pants, belts, or socks that players should wear during games. All uniforms and equipment issued to players and teams by the FOS Senior Slow Pitch Softball Club remain the property of the Club except for ball caps. All player uniforms and equipment provided by the Club must be returned to the player's Coach at the end of each season and stored in the Batting Cage Shed.

Article 10 – Player Priority to Winter Team

To maintain good standing with the FOS Senior Slow Pitch Softball Club, each player assigned a priority roster spot on a FOS Team during the winter season must agree to give their FOS Team's game schedule priority over playing on any other team (FOS or otherwise).

Article 11 – Code of Conduct

All FOS Senior Slow Pitch Softball Club members will represent their team, club, and FOS Community with dignity and integrity at all times. Members are expected to be courteous and respectful to teammates, coaches, opponents, fans, game officials, and tournament officials. Members exhibiting poor sportsmanship can be removed from their position as a *"Member in Good Standing"* with a majority of vote by the Coaches.

Article 12 – Don McCleary Award

The Award Committee shall be made up of three (3) members in good standing. The most recent award recipient will serve as the chair. The other two (2) members will be appointed by the Commissioner. This award is presented at the End of Year Celebration.

Article 13 – Amendments

Any amendments to the Rules and Policies can be approved via majority vote of the Coaches.

Updated & Approved 4-30-23

Updated & Approved 12-4-24

Updated & Approved 4-12-26

*** * End of Governing Body Document * ***

EXHIBIT A

2025/2026 Fountain of the Sun Senior Slow Pitch Player Participation Agreement



Welcome to the Fountain of the Sun Men's & Women's Senior Slo-Pitch Softball Club

- The annual **Club Membership Fee** is \$25.00
- The annual **Player Participation Fee** for the Fall League (Nov/Dec) is \$35.00
- The annual **Player Participation Fee** for the Winter League (Jan/Feb) is \$50.00 for priority team, and \$25/each additional team
- The annual **Player Participation Fee** for the Spring League (March/April) is \$20.00

Utilizing players' fees and funds raised through hamburger luncheons and other events, the FOS Softball Group subsidizes the costs for items associated with playing softball, including the following: **softball jerseys, caps, balls, league registration fees, field rental fees, and umpire fees.**

The FOS community actively supports and participates in the Hamburger Lunch fundraisers. The community and the players both benefit from this event. **Thus, it is further understood that all players will be required to volunteer at each Hamburger Luncheon. If a player requests in writing to the Commissioner and/or the Hamburger Lunch Coordinator seeking a waiver to the requirement for a specific reason, which is then approved by the Commissioner and the Hamburger Luncheon Coordinator in writing, the player will be relieved from that event. By not attending without a waiver, a player will put their membership in jeopardy.** Coaches will closely monitor their player's participation.

Sign your completed 2025/26 Annual Player Participation Agreement, and give to the Club Membership Coordinator with related payment:

1. 2025/2026 **Club Membership Fee** (\$25.00) \$ _____
2. 2025/2026 **Fall League Fee** (\$35.00) \$ _____
3. 2025/2026 **Winter League Fee** (\$50.00 for first team, \$25.00 each additional team) \$ _____
4. 2025/2026 **Spring League Fee** (\$20.00) \$ _____
5. **I agree to work Hamburger Luncheons unless I receive a waiver from the Burger Lunch Coordinator** INITIALS _____
6. **If I am unable to work three (3) Luncheons, I agree to pay an additional \$50 fee** INITIALS _____
7. **I have read and agree to adhere to the Rules and Policies as determined by the Fountain of the Sun Senior Slow Pitch Softball Club.** INITIALS _____
8. The Club may send me short/reminder **text messages** ☐ Yes ☐ No

Name (print)

Email Address (print clearly)

Signature

Date

Phone Number

Player Age:

Date of Birth:

EXHIBIT B
Fountain of the Sun
Senior Slow Pitch Softball Club
Governing Body Members
April 1, 2026

Current Governing Body Members *(To be Updated as Changes Occur)*

Voting Members (Coaches - One Vote Per Team) (Commissioner - Tie Vote Only)

Commissioner – David Landin Cooper
Coach – Flames Team (75+) – Brian Cooper
Coach – Rumble Team – Wayne Roe & Tom VanderMeulen
Coach – Sparklers Team – Deb & Rich Trombly
Coach – Sparks Team – (Vacant)
Coach – Storm Team (70+) – Lorne Weaver

Other Governing Body Members

Past Commissioners – Al Reed / Don McCleary (deceased) / Tom Parker / Bob Talley / Wayne Roe
Treasurer – Tom Gordon
Secretary – Brian Cooper
Fall League Coordinator – David Landin Cooper / Wayne Roe
Winter League Coordinator – David Landin Cooper
Spring League Coordinator – Tom Gordon
Hamburger Lunch Coordinator – AJ Auld
Assistant to the Commissioner – Open
Assistant Treasurer – Open
Marketing/Communications Coordinator – Deb Trombly
Membership Coordinator – William Stamey
Batting Cage Coordinator – David Landin Cooper
Special Graphics Services – Dawn & Keith Kellen
Liaison to the Activities Committee – Yolanda Meek

EXHIBIT C
Fountain of the Sun
Senior Slow Pitch Softball Club
Governing Body Winter Season Player Selection Process
April 1, 2026

Selection Committees:

<u>Rumble / Sparks</u>	<u>Storm / Flames</u>	<u>Sparklers</u>
Commissioner	Commissioner	Commissioner
Order of Selection: Coach Rumble Coach Sparks	Order of Selection: Coach Flames Coach Storm	Coach Sparklers
Process: 1.) Establish Pool of all Eligible Players 2.) Rumble will select players, then the Sparks will fill their roster.	Process: 1.) Establish Pool of all Eligible Players 2.) Flames will select players, then the Storm will fill their roster.	Process: 1.) Establish Pool of all Eligible Players 2.) Sparklers will roster up to 20 Players. Roster priority is for Priority One Players.

The intended goal of the Player Selection Process is to keep core groups together for each team to promote relationships and maintain team identities.

Preliminary Rosters will be announced by December 1st each year and finalized by December 20th. Any changes after December 20th must be approved by the Commissioner.

NOTE: *The Winter Player Selection Process will be reviewed annually at the March meeting by the Governing Body or at any time at the request of a Coach.*

EXHIBIT D
Fountain of the Sun
Senior Slow Pitch Softball Club
3-1-26

Coaching Responsibilities

The Coach is at the heart of the FOS Senior Slow Pitch Softball Club. They are the leaders and protectors of the current and future validity and value of the player members experience. Each Winter League Team will be assigned a Coach by the Commissioner who will be reaffirmed by a majority vote of the Coaches on an annual basis. The balance of the Governing Body members responsibility is to support the Coaches' efforts and provide the services necessary and required to maintain long term Club stability.

Specific Duties

- Participate in the annual Winter Team selection process.
- During the off-season and Fall season support recruitment of potential future Winter Team players to add to the player pool.
- The Fall League Coordinator will be responsible for providing players a co-ed league to play a full fall schedule of games (currently the VDO Fall League). The upper-level team(s) Coaches are responsible for scheduling other Fall League games at their appropriate level as they desire.
- The Coaches are responsible for maintaining and storing Winter Team equipment inventories including uniforms, caps, bats, balls, and emergency supplies in Batting Cage Shed.
- Each Coach is responsible for researching, selecting, and arranging for their Winter League opportunities. Winter Teams can enter up to two separate leagues each season.
- Each Coach is responsible (and teams are financially responsible) for selecting and entering tournament opportunities.
- With Governing Body approval, the Coach can select multiple Assistant Coaches as required.
- The Coach will keep the Governing Body updated regularly during the Winter Season.
- The Coach will be responsible for ensuring all Player Participation Agreements are signed and Winter Season fees paid for assigned team along with all required waivers. The Coach will provide players with game scheduling information and updates. The Coach will coordinate with the Commissioner to arrange for all Winter League fee payments.
- Each Coach is responsible for monitoring their players participation at each Hamburger Lunch.

EXHIBIT E
Fountain of the Sun
Senior Slow Pitch Softball Club
End of Year Celebration Duties & Responsibilities
4-1-26

Overview: After each Winter Season, a dinner shall be organized for coaches, players, and guests. The agenda set by the Commissioner and overseeing Coach typically includes: Commissioner's Report, Coaches Reports, Club Business, and Club Awards and Acknowledgements.

Responsibilities:

1. **Date:** The date for the following year's Wrap Up Dinner shall be set at the Spring meeting of the Governing Body. The date is typically the last **Thursday in February**.
2. **Room Reservation:** The Commissioner will immediately reserve the Activities Center with the Administration Office by completing the necessary forms for Set Up times, Dinner times, Table Set Up, Microphone and Podium, and Clean-up duties.
3. **Team Assignments:** Responsibility for organizing the current year's dinner shall rotate among teams as follows: Flames, Rumble, Sparklers, Sparks, Storm
4. **Dinner Catering & Entertainment:** Representative(s) from the Assigned Team will work with Commissioner and Treasurer on the budget and ideas for possible menus and caterers. Team Representative(s) will make final reservations with selected caterer. The Commissioner and Treasures may also approve entertainment venues if the Team Representative(s) wish to pursue this option.
5. **Collect RSVP's:** The Team Representative(s) will instruct all Coaches to get a list/count of attendees and collect dinner fees. The count is communicated to caterer.
6. **Set-Up & Decorating:** The Team Representative(s) will enlist a committee to decorate tables and Activities Center, and see that cups and water pitchers are on all tables. The Commissioner and Treasurer may approve a budget for cups and decorations.
7. **Dinner:** The Assigned Team Coach or designee serves as the Master of Ceremonies for the evening as determined by the agenda.
8. **Clean Up:** a.) The Decorating Committee will remove decorations. Items can be boxed and stored in the shed so as to be reused at a future date.
b.) Empty and re-bag trash bins.
c.) Rinse and sanitize water pitchers and any other items used in the kitchen.
9. **Pay Caterer:** Team Representative(s) will work with Treasurer for any deposits and final payments to caterer and entertainment.